



ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES

FEBRUARY 24, 2026

11:30 AM - 12:50 PM

CP-1060-05

Present: Bono, Childers, Gradilla, Graewingholt, Jarvis, Kanel, Kleinjans, Milligan, Swarat, Wood

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

2.1 General Committee Senate Nominees

- Exec worked on filling the General Committees vacancies. An email will be sent out to faculty asking them to serve as the Senate nominee. Once we receive an acceptance, the faculty member's name will be added to the consent calendar for the March 5th Academic Senate meeting.

2.2 Statements of Opinions

- Exec reviewed two statements of opinion questions submitted by the Faculty Affairs Committee. The questions will be added to the March 5th Academic Senate meeting agenda as a first reading item.

2.3 HRDI AVP search

- The Executive Committee went into Executive Session.
- Chair Jarvis will confirm when this search takes place. The Executive Committee will think of faculty to serve on this committee and discussion will continue at next week's meeting.

III. ANNOUNCEMENTS

- No announcements.

IV. APPROVAL OF MINUTES

- M/S/P (Swarat/Graewingholt) Motion to approve the February 10th minutes. Motion passed.

4.1 EC Minutes 2-10-26 (draft)

- M/S/P (Graewingholt/ Swarat) Motion to approve the February 17th minutes. Motion passed.

4.2 EC Minutes 2-17-26 (draft)

V. CHAIR'S REPORT

- Renovations of the Senate Office and MH-141 will begin on Friday, February 20th. It should be completed within 4 weeks.
- The Executive Committee went into Executive Session.

VI. PROVOST REPORT - 12:30 PM

- The Executive Committee went into Executive Session

VII. STAFF REPORT

- We were informed we can award 28 applicants for the Assigned Time for Exceptional Levels of Service to Students Award.

VIII. COMMITTEE LIAISON REPORTS

8.1 ASI Board [Jarvis], T-2-17-26, 1:15 - 3:45 PM, TSU Legislative Chambers

- No report submitted.

8.2 University Writing Proficiency Committee [Kleinjans], F-2-20-26, 9:00 - 10:00 AM, Zoom

- Committee met but many members were absent (at the AI and academia event). Those that were there decided to farm out the work on UPS 320.020 to a subcommittee to bring a version with edits to the next meeting. The chair met with Greg and Sean to figure out how to align the writing requirement in ECS, our UPS and the CO. It sounds like they figured out a way and just need to figure out the wording.

8.3 Faculty Affairs Committee [Jarvis], F-2-20-26, 10:00 AM - 12:00 PM, CP-1060-05

- FAC met. Chair Christy Scher was unable to attend, so Matt ran meeting. Quorum (eventually) reached.
- Minutes approved.
- Discussed UPS 210.000. In response to president's veto, considering having DPC chair review files for completion

8.4 Curriculum Committee [Kleinjans], F-2-20-26, 12:00 - 2:00 PM, Zoom

- Continued confusion by the chair about the role of the UCC, though I hope I was able to clarify.
- Minutes from 11/21/25 passed.
- Continued to discuss the honor's course proposal guidelines. Guideline draft refined and passed and will be used along with the Honor's program syllabus checklist submitted with course proposals to review of honor's course proposals. The guidelines will be provided to the Honor's Program as well.
- Greg discussed that there might be challenges coming to the UCC regarding challenges to the newly proposed courses ACC 425 and ISDS 410.
- As you know, UPS 411.104 was sent back from the AS to the UCC. I proposed per our discussion after AS yesterday) and we will proceed as follows: I come up with edits that seem uncontroversial/ AS has already decided upon, with input from Matt/ Greg/ Zia Salim/ Samuel Barber and bring those to the UCC. The UCC will hold off on the more controversial parts for now.

8.5 Academic Standards Committee [Swarat], F-2-20-26, 12:30 - 2:00 PM, Zoom

- The status of UPS 300.106 is discussed with the committee, and the hope is to get it approved in the next senate meeting. I encouraged edits to be sent ahead of time to the Exec.
- The committee had an extensive discussion and made lots of productive edits of UPS 300.015 (Repetition of Courses). The UPS is close to being done.

8.6 Planning, Resource & Budget Committee [Jarvis], T-2-20-26, 1:00 - 2:30 PM, Zoom

- PRBC met. Heard presentation from Admin & Finance on division priorities.

8.7 General Education Committee [Childers], F-2-20-26, 2:00 - 4:00 PM, Zoom

- GE Committee met with quorum
- Minutes forthcoming
- Brief discussion of Overlay Z in Honors courses
- Review of proposed GE courses:
 - AMST 390 - Approved for 4U once writing feedback is clarified, close but additional clarity needed for Overlay Z
 - CAS 345 - Approved for 4U once writing feedback is clarified, additional clarity needed for Overlay Z
 - CAS 360 - Approved for 4U
 - CAS 365 - Concerns that 4U goals are not sufficiently addressed, additional information needed
 - CAS 380 - Approved for 4U, significant concerns about Overlay Z

IX. UNFINISHED BUSINESS

9.1 Revisions to 300.002 - Academic Advising Policy

- (Bono) Lines 21: reword to read “Explaining the purpose and value of general education and guiding students to become intentional learners through thoughtful selection of and engagement in their general education courses”.
- (Childers) Lines 6-7: delete that sentence,
- (Jarvis) Lines 10-11: reword to read “Academic advisors refer to both faculty academic advisors and professional staff advisors. Academic advising services include the following”.
- (Childers) Line 14: replace the word “degree” with “other academic”.
- (Childers) Line 18: delete “the major or degree” add “academic”.
- (Childers) Line 114: add the wording “following procedures outlined in UPS 270.102”.
- (Childers) Line 154-159: delete “file a request for Grad Check” replace with “Apply for graduation”, then restructure this section.
 - a. Undergraduate students shall apply for graduation upon completion of 85 units and one year (two semesters) prior to the date on which they anticipate completing all requirements for a degree and pay the associated fee.
 - b. Graduate Students shall apply for graduation the semester they are graduating by the published deadline.
- (Childers) Line 185: delete the word “the” change “student” to students”.
- (Kleinjans) Line 148: add the word “the”.
- (Swarat) Line 165: change “shall” back to “should”.
- (Swarat) Line 166: delete the word “semester” and add the wording “(See UPS 300.024)”.
- This document will be added to the next AS agenda as a new business item.

X. NEW BUSINESS

10.1 New Course Proposals - Spring 2026

- Exec approved the new course proposals. This will be added to the next AS agenda for Senate approval.

10.2 Revisions to UPS 300.030 - Academic Appeals

10.3 UPS 300.021 - Academic Dishonesty - (Discussion Item)

1. Memorandum - UPS 300.021

10.4 Revision to UPS 450.500 - Policy for Non-Academic Credit/CEU Certificate Programs Implementation and Awarding of the Continuing Education Unit

10.5 Senate Forum - WordPress - (Discussion Item)

10.6 Election of Appeals Panel Members - (Discussion Item)

10.7 UPS 210.300 - Joint Appointments for Tenure-Track and Tenured Faculty - (Discussion Item)

XI. URGENT BUSINESS

XII. ADJOURNMENT

- Meeting adjourned at 1:00 pm.